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6.3.1 *The institution has effective welfare measures and performance based appraisal system for teaching and non-teaching staff.*

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Office Order for Casual leave



283
772
Office : 240800
Resi. : 240990
S.L. BAWA
D.A.V. COLLEGE, BATALA

Dated: 29/04/2021

Office Order


Dr. Dinesh Kumar,
H.O.D. Commerce

As communicated through email, you are hereby treated on casual leave on 29-04-2021 & 30-04-2021. You are desired to submit prescribed application form while resuming your college duties on 01-05-2021.



Office Order for Medical Leave

Office : 24080
Resi. : 240991


S.L. BAWA
D.A.V. COLLEGE, BATALA

P/E

Dated: 26/04/2021

Office Order

Dr. Parshotam K. Sharma
Asso. Prof. in Mathematics

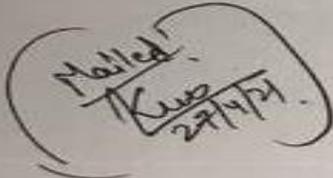
As applied through email dated 26/04/2021, you are hereby treated on medical leave from 26/04/2021 to 01/05/2021 i.e. for 06 days. The leave is granted to you on commuted and full pay basis. Hence, 12 days are debited from your medical leave account. Moreover, final decision for your leave on Sunday dated 02/05/2021 will be of Internal Audit as per rules.

You will have to furnish fitness certificate while resuming duties in college. If you require medical leave again in the near future, the leave will be granted as per the rules of the University Calendar.

Sd/-
Offg. Principal

CC: Shri Vijay Kumar, Clerk: to enter the same in record and get it endorsed from the undersigned.


Offg. Principal





809

Office : 24080
Resi. : 24099

**S.L. BAWA
D.A.V. COLLEGE, BATALA**

F- 9/F

Dated: 07/05/2021

Office Order

Dr. Parshotam K. Sharma
Asso. Prof. in Mathematics

Considering the medical fitness certificate furnished by you, you are hereby allowed to join duty in college w.e.f. 07/05/2021.

Moreover, the medical leave for 11 days from 26/04/2021 to 06/05/2021 is granted to you on commuted and full pay basis. Hence, 22 days have been debited from your medical leave account subject to final decision will be of Internal Audit as per rules.

Sd/-
Principal

CC: Shri Vijay Kumar, Clerk: to enter the same in record and get it endorsed from the undersigned.



Office Order for Leave Record Calendar Year 2021

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01871-240800
slbdavc@yahoo.com



S.L. BAWA D.A.V. COLLEGE

A premier Co-Educational Institute
Managed by: DAV College Managing Committee, New Delhi

F-283 Dated: 31/12/2021

For Teaching Staff

As per record, members of teaching staff have availed following number of leave (Casual/Earned/Medical) during the calendar year 2021, as mentioned against their names:

Leave Record of Permanent/Contractual Teaching Staff

S.No.	Name	Casual Leave		Medical Leave	Earned Leave		Remarks
		Entitled	Availed		Availed	Balance	
01.	Dr. Varinder Bhatia	20	-	-	-	46	(Leave without pay from 11.9.20 to 10.9.21)
02.	Dr. Manjula Uppal	20	05	00	00	176	
03.	Dr. Dinesh Kumar	20	20	06	00	203	Medical Leave 06.11.21 to 11.11.21
04.	Prof. Sunil Jaitly	20	19	15	00	178	Medical Leave 18.10.21 to 01.11.21
05.	Dr. P.K. Sharma	20	20	63	00	170	Medical Leave 10.2.21 to 24.2.21, 31.3.21 to 3.4.21, 26.4.21 to 06.5.21, 14.7.21 to 25.7.21, 06.11.21 to 11.11.21 and 02.12.21 to 16.12.21
06.	Prof. Sanjeev Kaushal	20	20	00	00	183	
07.	Dr. Munish Yadav	20	19	09	00	115	Medical Leave 26.3.21 to 3.4.21
08.	Prof. Pawan Malik	20	20	00	00	161	
09.	Dr. Kiran Bala	20	-	-	-	51	(Leave without pay from 01.11.20 to 31.10.21 and further requested from 01/11/21 to 31/10/22)
10.	Prof. Rajeev Mehta	20	16	00	00	176	
11.	Prof. Sukhwinder Singh	10	10	00	00	24	
12.	Prof. Amandeep Singh (Eng.)	10	10	00	09	-	Earned Leave from 16.8.21 to 24.8.21. Final decision of your earned leave will be of internal Audit as per rules.
13.	Prof. Amandeep Singh (His.)	10	10	00	00	-	
14.	Prof. Roopkiranpreet Kaur	20	10%	00	00	-	Corona +Ve from 26.3.21 to 9.4.21
15.	Prof. Sumanpreet Kaur	20	13	00	00	-	
16.	Dr. Gurpreet Singh	10	10	00	-	-	
17.	Dr. Berinder Pal Singh	10	10	00	-	-	
18.	Dr. Vaneet Kumar	10	10	00	-	-	
19.	Dr. Gurwant Singh	10	10	00	-	-	
20.	Dr. Seroj Bala	20	11	00	-	-	Corona +Ve from 26.3.21 to 9.4.21
21.	Dr. Naveen Chand	10	09	00	-	-	

Members are requested to verify their leave records. If any discrepancy found, the same may be brought in the notice of the office.

CC: Shri Sanjeev Nanda/Shri Vijay Kumar- for your record.

Sd/-
Offg. Principal



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01871-240800
sldbavc@yahoo.com



S.L. BAWA D.A.V. COLLEGE

A premier Co-Educational Institute
Managed by: DAV College Managing Committee, New Delhi

F-283

Dated: 31/12/2021

For Non-Teaching Staff

As per record available with the office, members of non-teaching staff have availed following number of leave during the calendar year 2021, as mentioned against their names:

Leave Record of Permanent/Contractual Non-Teaching Staff

S. No.	Name	Casual Leave		Medical Leave	Earned Leave		Remarks
		Entitled	Availed		Availed	Balance	
1.	Shri Sunil Joshi	20	13	-	-	-	
2.	Shri Surjit Kumar	20	19	-	-	-	
3.	Shri Sanjeev Nanda	20	16	28	-	-	Medical Leave 04.10.21 to 31.10.21
4.	Shri Vijay Kumar	15	15	-	-	-	
5.	Ms. Gurmeet Kaur	10	08	-	-	-	
6.	Shri Kunal Narang	10	08	-	-	-	
7.	Shri Shingara Singh	20	18½	-	-	-	
8.	Shri Raj Kumar	20	20	-	-	-	
9.	Shri Surinder Kumar	20	03	-	0	254	
10.	Shri Sukhwinder Singh	20	18	-	0	248	
11.	Shri Joginder Pal	20	11	-	-	-	

Members are requested to verify their leave records. If any difference found, the same be brought in the notice of the office.

CC: Shri Sanjeev Nanda/Shri Vijay Kumar- for your record.

Sd/-
Offg. Principal



NEAR KHAJURI GATE, ANARKALI ROAD, BATALA-143505, DISTT. GURDASPUR (PB.)

Office Order for Leave Record Calendar Year 2020

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01871-240800
sibdavc@yahoo.com



S.L. BAWA D.A.V. COLLEGE

A premier Co-Educational Institute
Managed by: DAV College Managing Committee, New Delhi

F-283 Dated: 31/12/2020

For Teaching Staff

As per record, members of teaching staff have availed following number of leave (Casual/Earned/Medical) during the calendar year 2020, as mentioned against their names:

Leave Record of Permanent/Contractual Teaching Staff

S.No.	Name	Casual Leave		Medical Leave	Earned Leave		Remarks
		Entitled	Availed		Availed	Balance	
01.	Dr. Varinder Bhatia	20	08	00	0	46	(Leave without pay from 11.9.20 to 10.9.21)
02.	Dr. Manjula Uppal	20	14	00	0	168	
03.	Dr. Dinesh Kumar	20	19½	00	0	195	
04.	Prof. Sunil Jaitly	20	12	00	0	170	
05.	Dr. P.K. Sharma	20	20	09	0	162	Medical Leave 07.10.20 to 11.10.20 & 27.10.20 to 30.10.20
06.	Prof. Sanjeev Kaushal	20	17	00	0	175	
07.	Dr. Munish Yadav	20	16	00	0	107	
08.	Prof. Pawan Malik	15	15	00	0	153	
09.	Dr. Kiran Bala	20	14	00	0	51	(Leave without pay from 01.11.20 to 31.10.21)
10.	Prof. Rajeev Mehta	15	14	00	0	168	
11.	Prof. Sukhwinder Singh	10	10	00	-	-	
12.	Prof. Amandeep Singh (Eng.)	10	10	00	-	-	
13.	Prof. Amandeep Singh (His.)	10	08	00	-	-	
14.	Prof. Roopkiranpreet Kaur	10	10	00	-	-	
15.	Prof. Sumanpreet Kaur	10	10	00	-	-	
16.	Dr. Gurpreet Singh	10	10	00	-	-	
17.	Dr. Barinder Pal Singh	10	09	-	-	-	Corona +Ve (Self Quarantine) from 15.9.20 to 04.10.20
18.	Dr. Vaneet Kumar	10	10	00	-	-	
19.	Dr. Gurwant Singh	10	9½	00	-	-	
20.	Dr. Saroj Bala	10	8½	00	-	-	
21.	Dr. Naveen Chand	10	09	00	-	-	

On contractual period of 3 years (renewable after every year) against 1505 vacant posts in DWP-10650 of 2013 under grant-in-aid scheme of Govt. of Punjab

Members are requested to verify their leave records. If any discrepancy found, the same may be brought in the notice of the office.

Sd/-
Offg. Principal

CC: Shri Sanjeev Nanda/Shri Vijay Kumar- for your record.

NEAR KHAJURI GATE, ANARKALI ROAD, BATALA-143505, DISTT. GURDASPUR (PB.)

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01871-240800



slbdavc@yahoo.com

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S.L. BAWA D.A.V. COLLEGE

A premier Co-Educational Institute

Managed by: DAV College Managing Committee, New Delhi

F-283

Dated: 31/12/2020

For Non-Teaching Staff

As per record available with the office, members of non-teaching staff have availed following number of leave during the calendar year 2020, as mentioned against their names:

Leave Record of Permanent/Contractual Non-Teaching Staff

S. No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
1.	Shri Sunil Joshi	20	09	-	-	
2.	Shri Surjit Kumar	20	13	-	-	
3.	Shri Sanjeev Nanda	20	17½	-	-	
4.	Shri Vijay Kumar	15	14½	-	-	D.O.J. 10.07.20
5.	Ms. Gurmeet Kaur	10	04	-	-	D.O.J. 10.07.20
6.	Shri Kunal Narang	10	03	-	-	
7.	Shri Shingara Singh	15	13	-	-	
8.	Shri Raj Kumar	20	07	-	-	
9.	Shri Surinder Kumar	20	08	0	246	
10.	Shri Sukhwinder Singh	20	09	0	240	
11.	Shri Joginder Pal	20	02	-	-	

No member of staff has availed Medical Leave during the calendar year 2020. Members are requested to verify their leave records. If any difference found, the same be brought in the notice of the office.

Sd/-
Offg. Principal

CC: Shri Sanjeev Nanda/Shri Vijay Kumar- for your record.



NEAR KHAJURI GATE, ANARKALI ROAD, BATALA-143505, DISTT. GURDASPUR (PB.)

Office Order for Leave Record Calendar Year 2019

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S.L. Bawa D.A.V. College

BATALA-143505
(A Premier Co-educational Institution)

f-283

Ph.: (O) 01871-240800
Email: slbdavc@yahoo.com

Dated: 31/12/2019

For Teaching Staff

As per record, members of teaching staff have availed following number of leave (Casual/Earned) during the year 2019 as mentioned against their names:

Leave Record of Permanent Teaching Staff for 2019

S.No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
01.	Dr. Varinder Bhatia	20	18	0	40	
02.	Dr. Manjula Uppal	20	19	0	160	
03.	Dr. Dinesh Kumar	20	18	0	187	
04.	Prof. Sunil Jaitly	20	20	04	162	
05.	Dr. P.K. Sharma	20	19½	0	154	
06.	Prof. Sanjeev Kaushal	20	19	0	167	
07.	Dr. Munish Yadav	20	18	0	99	
08.	Prof. Pawan Malik	15	15	0	145	
09.	Dr. Kiran Bala	20	17½	0	44	
10.	Prof. Rajeev Mehta	15	12	0	160	
11.	Prof. Sukhwinder Singh	10	09	-	-	
12.	Prof. Amandeep Singh (Eng.)	10	10	-	-	
13.	Prof. Amandeep Singh (His.)	10	10	-	-	
14.	Prof. Roopkiranpreet Kaur	10	09	-	-	
15.	Prof. Sumanpreet Kaur	10	08	-	-	
16.	Dr. Gurpreet Singh	10	01	-	-	
17.	Dr. Barinder Pal Singh	10	02	-	-	
18.	Dr. Vaneet Kumar	10	02	-	-	
19.	Dr. Gurwant Singh	10	02	-	-	
20.	Dr. Saroj Bala	10	01	-	-	
21.	Dr. Naveen Chand	10	03	-	-	

No member of staff has availed Medical Leave during the year 2019. Members are requested to verify their leave records. If any discrepancy found, the same may be brought in the notice of the office.


Principal



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S.L. Bawa D.A.V. College

Ph.: (0) 01871-240800
Email: slbdavc@yahoo.com

BATALA-143505
(A Premier Co-educational Institution)

For Non-Teaching Staff

F-283

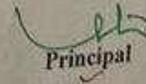
Dated: 31/12/2019

As per record available with the office, members of non-teaching staff have availed following number of leave during the year 2019, as mentioned against their names:

Leave Record of Permanent Non-Teaching Staff for the year 2019

S. No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
1.	Shri Sunil Joshi	20	13	-	-	
2.	Shri Surjit Kumar	20	18½	-	-	
3.	Shri Sanjeev Nanda	20	19	-	-	Suggest time
4.	Shri Vijay Kumar	15	15	-	-	
5.	Shri Shingara Singh	15	12	-	-	
6.	Shri Raj Kumar	20	17	-	-	Rajkumar
7.	Shri Surinder Kumar	20	02	0	238	Surinder
8.	Shri Sukhwinder Singh	20	15	0	232	Sukhwinder
9.	Shri Joginder Pal	20	09	-	-	Joginder Pal

No member of staff has availed Medical Leave during the year 2019. Members are requested to verify their leave records. If any difference found, the same be brought in the notice of the office.


Principal

CC: Shri Sanjeev Nanda- for your record.



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S.L. Bawa D.A.V. College

Ph.: (O) 01871-24080
Email: slbdavc@yahoo.com

BATALA-143505
(A Premier Co-educational Institution)

For Teaching Staff

F-283

Dated: 31/12/2019

As per record, members of teaching staff have availed following number of leave (Casual/Earned) during the year 2019 as mentioned against their names:

Leave Record of Permanent Teaching Staff for 2019

S.No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
01.	Dr. Varinder Bhatia	20	18	0	40	
02.	Dr. Manjula Uppal	20	19	0	160	
03.	Dr. Dinesh Kumar	20	18	0	187	
04.	Prof. Sunil Jaitly	20	20	04	162	
05.	Dr. P.K. Sharma	20	19½	0	154	
06.	Prof. Sanjeev Kaushal	20	19	0	167	
07.	Dr. Munish Yadav	20	18	0	99	
08.	Prof. Pawan Malik	15	15	0	145	
09.	Dr. Kiran Bala	20	17½	0	44	
10.	Prof. Rajeev Mehta	15	12	0	160	
11.	Prof. Sukhwinder Singh	10	09	-	-	On contractual period of 3 years (renewable after every year) against 1925 vacant posts in CWP 10650 of 2013 under grant-in-aid scheme of Govt. of Punjab
12.	Prof. Amandeep Singh (Eng.)	10	10	-	-	
13.	Prof. Amandeep Singh (His.)	10	10	-	-	
14.	Prof. Roopkiranpreet Kaur	10	09	-	-	
15.	Prof. Sumanpreet Kaur	10	08	-	-	
16.	Dr. Gurpreet Singh	10	01	-	-	
17.	Dr. Barinder Pal Singh	10	02	-	-	
18.	Dr. Vaneet Kumar	10	02	-	-	
19.	Dr. Gurwant Singh	10	02	-	-	
20.	Dr. Saroj Bala	10	01	-	-	
21.	Dr. Naveen Chand	10	03	-	-	

No member of staff has availed Medical Leave during the year 2019. Members are requested to verify their leave records. If any discrepancy found, the same may be brought in the notice of the office.


Principal



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S.L. Bawa D.A.V. College

Ph.: (0) 01871-240800

Email: slbdavc@yahoo.com

BATALA-143505

(A Premier Co-educational Institution)

For Non-Teaching Staff

F-283

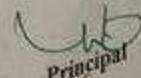
Dated: 31/12/2019

As per record available with the office, members of non-teaching staff have availed following number of leave during the year 2019, as mentioned against their names:

Leave Record of Permanent Non-Teaching Staff for the year 2019

S. No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
1.	Shri Sunil Joshi	20	13	-	-	
2.	Shri Surjit Kumar	20	18½	-	-	
3.	Shri Sanjeev Nanda	20	19	-	-	
4.	Shri Vijay Kumar	15	15	-	-	
5.	Shri Shingara Singh	15	12	-	-	
6.	Shri Raj Kumar	20	17	-	-	
7.	Shri Surinder Kumar	20	02	0	238	
8.	Shri Sukhwinder Singh	20	15	0	232	
9.	Shri Joginder Pal	20	09	-	-	

No member of staff has availed Medical Leave during the year 2019. Members are requested to verify their leave records. If any difference found, the same be brought in the notice of the office.


Principal

CC: Shri Sanjeev Nanda- for your record.



283

Office : 240800
Resi. : 240990

S.L. BAWA D.A.V. COLLEGE, BATALA

Dated: 05/01/2019

Office Order

Following members listed below are hereby entitled to avail below-mentioned numbers of compensatory leave during the year 2019 in lieu of University examination duties performed on Sunday/s: Nov./Dec. 2018 performed on Sunday/s:

No.	Name	No. of Compensatory Leave	For Exam duties performed on Sunday/s Dated
1.	Dr. Manjula Uppal	01	25/11/2018
2.	Dr. P.K. Sharma	02	25/11/2018 & 09/12/2018
3.	Dr. Kiran Bala	01	25/11/2018
4.	Mr. Rajeev Mehta	02	25/11/2018 & 09/12/2018
5.	Mr. Amandeep Singh (Deptt. of History)	01	25/11/2018
6.	Shri Sunil Joshi, O.S.	02	25/11/2018 & 09/12/2018
7.	Shri Sanjeev Nanda, Jr. Asstt. (Accounts)	02	25/11/2018 & 09/12/2018
8.	Shri Shingara Singh	02	25/11/2018 & 09/12/2018

Principal

Office Order for Leave Record Calendar Year 2018

S.L. Bawa D.A.V. College Batala

E-mail: slbawa@rediffmail.com
Ph: (0124)800, (R) 240990

For Teaching Staff

Dated: 31/12/2018

As per record available with the office, members of teaching staff have availed following number of leaves during the year 2018 as mentioned against their names:

Leave Record of Permanent Teaching Staff for 2018

S.No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
01.	Dr. Varinder Bhatia	20	10	0	32	
02.	Dr. Manjula Uppal	20	20	0	152	
03.	Dr. Dinesh Kumar	20	18½	0	179	for PL confirmation
04.	Prof. Sunil Jaitly	20	20	0	158	
05.	Dr. P.K. Sharma	20	20	0	146	
06.	Prof. Sanjeev Kaushal	20	11	0	159	
07.	Dr. Munish Yadav	20	14½	0	91	
08.	Prof. Pawan Malik	15	12	0	137	
09.	Dr. Kiran Bala	20	20	0	36	
10.	Prof. Rajeev Mehta	15	11	0	152	
11.	Prof. Sukhwinder Singh	10	10	0	24	
12.	Prof. Amandeep Singh (Eng.)	10	10	4	0	Approved
13.	Prof. Amandeep Singh (His.)	10	6½	0	4	
14.	Prof. Roopkiranpreet Kaur	10	3½	0	4	
15.	Prof. Sumanpreet Kaur	10	2½	0	4	

No member of staff has availed Medical Leave during the year 2018. Members are requested to verify their leave records. If any discrepancy found, the same may be brought in the notice of the office.


Principal

CC: Shri Sanjeev Nanda- for your record.

S.L. Bawa D.A.V. College Batala

For Non-Teaching Staff

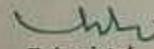
Dated: 31/12/2018

As per record available with the office, members of non-teaching staff have availed following number of leave during the year 2018, as mentioned against their names:

Leave Record of Permanent Non-Teaching Staff for the year 2018

S. No.	Name	Casual Leave		Earned Leave		Remarks
		Entitled	Availed	Availed	Balance	
1	Shri Sunil Joshi	20	18	-	-	
2	Shri Surjit Kumar	20	19	-	-	Surjit Kumar
3	Shri Sanjeev Nanda	20	19½	-	-	Sanjeev Nanda
4	Shri Vijay Kumar	15	12½	-	-	Vijay Kumar
5	Shri Shingara Singh	15	14½	-	-	Shingara Singh
6	Shri Raj Kumar	20	17	-	-	Raj Kumar
7	Shri Surinder Kumar	20	13	0	230	Surinder Kumar
8	Shri Sukhwinder Singh	20	14	0	224	Sukhwinder Singh
9	Shri Joginder Pal	20	16½	-	-	Joginder Pal

No member of staff has availed Medical Leave during the year 2018. Members are requested to verify their leave records. If any difference found, the same be brought in the notice of the office.


Principal

CC: Shri Sanjeev Nanda- for your record.



Rules of Fee Concession for wards of Staff

26 **OM**

Fax No.91-11-3540557
Fax No.91-11-3540558
Fax No.91-11-7532520

Phone: 3515951, 3539357, 3524304
7521284, 3515953, 3519815
Gram : DAYMANCOM

D.A.V. COLLEGE MANAGING COMMITTEE,
CHITRAGUPTA ROAD, NEW DELHI-110055.

Ref. No. Date:

An extract from the proceedings of a meeting of the Principals of D.A.V. Colleges in Punjab, Haryana, Chandigarh and Himachal Pradesh held on 25-06-2000.

Resolution No. 1.
Considered the report of the Sub Committee appointed by the President, D.A.V. College Managing Committee to consider the issue regarding grant of fee concession in Arts & Science Colleges to the wards of the staff in D.A.V. Colleges, and it was decided unanimously as under:-

1. That the maximum concession in respect of SSCE Parts I & II, Degree and Post-graduate Courses to be given to the wards of the staff would be:

a) Teaching staff	- 50% of the total charges
b) Non-teaching staff	- 67% of the total charges
c) Class IV staff	- 75% of the total charges

2. For Vocational/Technical/Professional Courses, Such as BCA, BIT, BBA, MIT, B.Com (Professional), B.CAM, Degree in Design, BMIT etc., the maximum fee concession to the wards of the staff would be as under:-

a) Teaching staff	- 25% of the total charges
b) Non-teaching staff	- 40% -- do --
c) Class IV staff	- 60% -- do --

Resolved further that admission to these courses would be granted to the wards of the employees only on merit basis.

Resolution No. 2
Considered the matter regarding maintenance charges to be charged, and resolved that the maintenance charges be charged at the rate of 5% of the basic pay from those employees who have been provided accommodation in the college premises in Punjab in compliance with the instructions of the Punjab Govt. except the Principals and Hostel staff which are compulsorily required to stay in the colleges premises.

S. L. Datta
Director (Colleges)
DAV College Managing Committee,
New Delhi.



ESI Facility for Staff



Employees' State Insurance Corporation
Contribution History Of 29000224400001303 for Mar2020

Total IP Contribution	Total Employer Contribution	Total Contribution	Total Government Contribution	Total Monthly Wages
1,672.00	7,802.00	9,474.00	0.00	240,066.00

SNo.	Is Disable	IP Number	IP Name	No. Of Days	Total Wages	IP Contribution	Reason
1	-	1213229760	NITAN KUMAR	31	8200.00	62.00	-
2	-	1213229629	SATISH KUMAR	31	8200.00	62.00	-
3	-	1213229649	LIDAY RAJ	31	8200.00	62.00	-
4	-	2913101376	KUNAL NARANG	31	8750.00	66.00	-
5	-	2913131824	RASHPAL	31	6700.00	51.00	-
6	-	2913108052	SHANKAR DASS	31	8000.00	60.00	-
7	-	2913247105	AMANPREET KAUR	31	9800.00	74.00	-
8	-	2913290418	GURMEET KAUR	31	6000.00	45.00	-
9	-	2913338314	SALONI SHARMA	31	8500.00	64.00	-
10	-	2913338332	KANWALDEEP KAUR	31	6000.00	45.00	-
11	-	2913340099	RAJ KUMAR	31	4400.00	0.00	-
12	-	2913345636	SHRUTI VIJ BEDI	31	13000.00	98.00	-
13	-	2913038542	FARMINDER KUMAR SHARMA	31	10000.00	75.00	-
14	-	2913558547	NAVNEET KAUR	31	10000.00	75.00	-
15	-	2913558502	DEEPIKA SHARMA	31	3600.00	0.00	-
16	-	2913558563	RAKESH BHAGAT	31	4400.00	0.00	-
17	-	2913558541	MUKESH KUMAR	31	6000.00	45.00	-
18	-	2913667170	ANJANA ANAND	31	10000.00	75.00	-

Page 1 of 2
12:58:22PM

Printed On: 6/24/2021



Record of Advances To Staff

S.L. BAWA DAV COLLEGE, BATALA DISTRICT GURDASPUR

LIST OF ADVANCES TO STAFF AGAINST SALARY DURING THE YEAR FROM 2016-17 TO 2020-21

S. No.	Name of Employee	2016-17	2017-18	2018-19	2019-20	2020-21
1	Shri Sukhwinder Singh, Asstt. Prof.	25000			20000	15000
2	Shri Amandeep Singh, L/English			15000		40000
3	Shri Sanjeev Nanda			25000		
4	Shri Naveen Chand				40000	
5	Shri Amandeep Singh, L/Hist.				20000	25000
6	Shri Gurwant Singh				40000	
7	Shri Barinder Pal Singh				40000	
8	Shri Gurpreet Singh				40000	
9	Ms. Saroj Bala				40000	
10	Shri Vaneet Kumar				40000	
11	Shri Raj Kumar, Lib. Restorer				20000	
12	Shri Kunal Narang					50000
13	Ms. Gurmeet Kaur					30000
	TOTAL	25000	0	40000	300000	160000

S.L. BAWA DAV COLLEGE, BATALA DISTRICT GURDASPUR

LIST OF ADVANCES TO LOAN AGAINST PROVIDENT FUND TO STAFF DURING THE YEAR FROM 2016-17 TO 2020-21

S. No.	Name of Employee	2016-17	2017-18	2018-19	2019-20	2020-21
1	Shri Shingara Singh	150000			451000	
2	Shri Sanjeev Nanda		640000		386000	
3	Shri Sunil Joshi		400000			
4	Dr. Varinder Bhatia			1000000		
	TOTAL	150000		1000000	837000	0



Library Facility for Staff

Page No. 19-21

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01871-240800
sldbavc@yahoo.com



S.L. BAWA D.A.V. COLLEGE

A premier Co-Educational Institute
Managed by: DAV College Managing Committee, New Delhi

REF. NO. F-18/

DATED: 02/04/2018

Rules For Library

Area of operation:- The Library is meant for the use of employees of the college and students of the college.

Eligibility:- A regular/contractual/temporary employee of the college is eligible to become a member of the Staff Library after filling in the membership form (as given in the Annexure) duly endorsed by the Administration Branch of the college.

Library Books:- Each member of Teaching Staff can borrow maximum of 05 books of his/her subject and 02 books of other subjects and Members of non-teaching staff can borrow maximum 07 books of any subject from the college Library with a validity of One Academic Year. However, after the expiry of validity, the books will be renewed by library restorer after updating the information about member.

1. **Issue/Return of books:-** Any member is entitled to borrow books.
2. **Period of issue:-** Books borrowed from the Library shall not be retained for more than one academic year and can be renewed for the next academic year by provided these are not in demand by any other user.
3. **Recall of issued books:-** In case a book/periodical issued to a Member is required for any urgent purpose, the In-charge of the Staff Library may recall it at any time and such a book/publication should be returned by the borrower on the same day or latest by the next day morning.
4. **Reminders:-** If a book or any other publication is not returned to the Library after the expiry of due date, a reminder for return of the book within a week will be issued. If the book is not returned by the extended due date, the final & second reminder indicating the cost to be recovered shall be informed to the concerned and after that the cost recovery action will be taken up automatically after the completion of second month or issue of second reminder. The Accounts Office shall be requested to deduct the replacement cost of the book from the salary of



Near Khajuri Gate, Anarkali Road, Batala, Distt. Gurdaspur (Pb.)



S.L. BAWA D.A.V. COLLEGE

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the borrower. In case of periodicals, only after the expiry of the first reminder's extended period, cost recovery action will be taken up automatically. The replacement cost shall be calculated on the following basis:

Publications	Cost to be recovered
(i) An Indian book/publication printed during the last five years	One and half times the original price
(ii) An Indian book/publication printed more than five years back	Double the original price
(iii) An Indian book/publication which is rare/out-of-print	Five times the original price
(iv) Foreign publications printed during the last five years	Double the original Price
(v) Foreign publications printed more than five years back	Three times the original price
(vi) A foreign publication which is "Out of Print"	Five times the original price
(vii) An Indian or foreign publication which price is not known/cannot be ascertained	00.50 paise per page for
5. Library will not entertain any replacement of copy of lost book by the member unless and until it is of same edition/author/year, etc. otherwise cost recovery of book will be in accordance with the rules.	
6. Issue of Reference book:- Encyclopedias, Dictionaries, Yearbooks and other Reference books shall be placed in the Library for consultation only and shall not, ordinarily, be issued out.	
7. Disfiguring of books:- Marking of any kind/underlining/writing on the books is strictly forbidden. The borrower shall be responsible for their proper maintenance and in the event of any damage or loss; the borrower shall be required either to replace the publication or to pay its replacement cost at the rates prescribed in these rules.	
8. Issue/Return of books process:- When a book/publication is issued, the borrower shall sign in the relevant column of the issue card in token of having received the book/publication. While returning the book(s), the Library staff on duty at the counter shall sign in the relevant column of the issue card in token of having received the book/publication.	



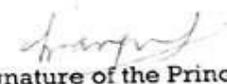
Near Khajuri Gate, Anarkali Road, Batala, Distt. Gurdaspur (Pb.)



S.L. BAWA D.A.V. COLLEGE

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9. Decorum in Staff Library:- Users of the Library shall observe strict silence while in the Library premises.
10. Smoking in any part of the Library and taking of meals/refreshments in the Reading Hall and the staking area are strictly prohibited.
11. No stranger shall be admitted into any sector of the Library.
12. Suggestion of books:- Books of general interest shall be acquired by Acquisition Section from time to time for addition in the Staff Library. However, suggestions from the readers for the purchase of new books, periodicals and newspapers would be welcomed and examined on merits. Any such suggestion may be made in writing to the Officer in-charge of Staff Library.
13. Issue of No Dues Certificate:- Whenever a Member of the Staff is retired or resigns from the services, it shall be the responsibility of the 2nd in command to direct such person to obtain a "No due Certificate" from the Library also.
14. Timing of Staff Library:- The Staff Library shall remain open from 9.000 hrs. to 16.30 hrs. on all working days.


Signature of the Principal



Near Khajuri Gate, Anarkall Road, Batala, Distt. Gurdaspur (Pb.)

PBAS for Teaching Staff

Page No.22-37

Name of College: S. L. Bawa DAV College, Batala-Punjab

(Annual Self Assessment for the Performance Based
Appraisal System (PBAS))

Session / Year _____

(To be completed and submitted in the end of each academic year)

Part A: GENERAL INFORMATION

1. Name (in Block Letters) :- Dr. MANJULA UPPAL
2. Father's Name / Mother's Name :- Sh. D. D. Uppal
3. Department :- Zoology
4. Current Designation & Grade Pay :- Associate Prof.
5. Date of last Promotion :- 1st Aug 2001 (Rs. 9000/-)
6. Address for correspondence
(With Pin Code) P-C, Queen Amara Das Avenue,
AIR-PORT ROAD, AMRITSAR,
143001.
7. Permanent Address -do-
(With Pin Code) _____
- Telephone No: 0183-2592276; 9815747374
- E mail: manjula-uppal@yahoo.com
8. Whether acquired any degrees or fresh academic qualifications during the year:
(Yes/No) NO -
9. Academic Staff College Orientation/Refresher Course attended during the year:

Name of the Course /Summer School	Place	Duration	Sponsoring Agency
-	-	-	-

PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(I) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr.No.	Course / Paper	Level	Mode of Teaching*	Hours per week allotted	% of classes taken as per documented record
1	Bio Diversity - I Cell Biology	B.Sc. I sem	L, S, P		
2	Bio-Diversity - II Env. Biology	II "	L, S, P	24 periods	79.5%
3	Genetics Med. Zoology	V "	L, S, P	per wk.	
4	Animal Physiology Evolution	IV "	L, S, P		
5					
6					
7					
8					

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contract Hours (C)

	API Score
(a)	45
(b)	

(ii) Reading / Instructional material consulted and additional knowledge resources provided to students

Sr. No.	Course / Paper	Consulted	Prescribed	Additional Resource provided
	Bio-Diversity I + II Cell Biology	National & International Books	- Prescribed books	
	Genetics + Med Zoology Animal physiology Evolution		-	
API score based on Preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students (max. score :20)				API Score
				20

(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr.No.	Short Description	API Score
1	Preparation of fresh reading material	
2	Group learning	
3	Innovative talk	
4	MCQ based class test	
5	Mock test	
	Power-point presentation	
	Total Score (Max : 20)	20

(iv) Examination Duties Assigned and Performed

Sr.No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Paper setting during terminal exams	Examiner	100%	5
2	Paper setting during practical exams	"	-	10
3	Univ-exam duty	Deputy co-ordinator		5
4	Evaluation of answer-sheets in house test			5
5				
6				
	Total Score (Max: 25)			25

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

Sl.No.	Type of Activity	Average Hrs/Week	API Score
	(i) Extension, Co-curricular & field based Activities		
	Counselling of students	36 hours/week	
	Excursion	-	
	Guidance to weak students		
	Total (Max: 20)		20
	(ii) Contribution to Corporate Life and Management of the Institution	Yearly / Semester wise responsibilities	API Score
	Head (Biology dept.) Botany & Zoology Vice-Principal Anti-Ragging cell Academic council Discipline committee Canteen committee & other committees	Yearly	
	Total (Max : 15)		15
	(iii) Professional Development Activities		
	• Life member of Punjab Science Congress • D-31T co-ordinator PSC 57 : children science congress • Secretary of committee for organising seminar on higher education		
	Total (Max : 15)		15
	Total Score (i + ii + iii) (Max: 25)		25

CATEGORY: III. RESEARCH & ACADEMIC CONTRIBUTIONS

Note: Please read the instructions given at the end of Proforma for calculating API Score in each category.

A) Published Papers in Journals

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score
1		Attached along with					
2							
3							
4							
5							
6							

B (i) Articles / Chapters published in Books

Sr. No.	Title with page Nos.	Book Title, editor and publisher	ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
		Attached along with					

B (ii) Full Papers in Conference Proceedings

Sr. No.	Title with page Nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of co-authors	Whether you are the main author *	API Score
		Attached along with (Poster presentations)				

B (iii) Books Published as single author or as editor

Sr. No.	Title with page Nos.	Type of Book and Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

C (i & ii) Ongoing Research Projects and Consultancies

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	API Score

			NTL		

(C) (iii & iv) Completed Projects / Consultancies

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Whether policy document / patent as outcome	API Score
	Prevalence of Bone Mineral Density & assessment of risk factors for osteopenia & osteoporosis in college-going young adults	DGC	2015-18	13,30,000	-	

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis submitted	Degree awarded	API Score
M.Phil or equivalent	NTL			
Ph.D. or equivalent				

(E)(i): Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (one week duration)

Sr. No.	Programme	Duration	Organized by	API Score
	NTL			

(E) (ii): Papers presented in Conferences, Seminars, Workshops, Symposia

Sr. No.	Title of the paper presented	Title of Conference /Seminar, etc.	Date(s) of the event	Organized by	Whether International / National / State / Regional / University / College level	API Score
1.		Attached along with				
2.						
3.						
4.						

(E) (iii): Invited Lectures and Chairmanships at National or International Conference/Seminars

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar, etc.	Date(s) of the event	Organized by	Whether International / National	API Score
	* Speaker : (Key-note speaker)	World Environment Day	31.5.18	Punjab State Council of Science & Tech + SLB, Bawa DAV, STL	-	
	* Chaired a session		29.3.19	UGC-CPE National Seminar at DAV, ASR	National	

PART C: OTHER RELEVANT INFORMATION

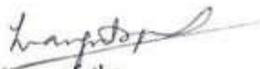
Please give details of any other credential, significant contributions, awards received etc. which are not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
	Awarded by Punjab State Council of Science & Tech.
	Chandigarh (for being O.I.T. co-ordinator
	of Children's Science
	Congress)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. List of Seminars attended
2. " " Publications.
- 3.

I certify that the information provided is correct as per records available with the University and / or documents enclosed along with the duly filled PBAS.


Signature of the
faculty member
with Designation,
Place & Date



Name of the College: - SL BAWA DAV COLLEGE BATALA

(Annual self-assessment for the performance based appraisal systems (PBAS))

Session/Year (2019-20)

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

- 1 Name (in block letters): DR. DINESH KUMAR
- 2 Father's Name/Mother's Name Sh. Ram Murti / Smt. Santosh Kumari
- 3 Department PG Department of Commerce
- 4 Current designation and grade pay Associate Professor, 9000/-
- 5 Date of last promotion October / 2008
- 6 Address for correspondence (with Pin Code): F5 /573 Gopal Nagar, Street No. 3, Amritsar - 143001
- 7 Permanent address: ----As above----
- 8 Whether acquired any degree or fresh academic qualifications during the year NO
- 9 Academic staff college orientation/refresher course attended during the year. NA

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

[Handwritten signature]

Part B- ACADEMIC PERFORMANCE INDICATORS

CATEGORY I. TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours

S.N.	Course/Paper	Level	Mode of Teaching	Hours/periods per week allotted	% of classes taken as per documented records
1.	M. Com. Sem - I (Statistical Analysis of Business)	PG	L, P	6	100%
2.	M.Com. Sem. - IV (Corporate Tax Laws and Planning)	PG	L	6	100%
3.	B.Com. Sem. - I (Financial Accounting)	UG	L	6	100%
4.	B.Com. Sem. - III (Corporate Accounting)	UG	L	6	100%
5.	B.Com. - V Management Accounting	UG	L	6	100%
6.	B.Com. Sem. - II Advanced Financial Accounting	UG	L, P	6	100%
7.	B.Com. Sem. - IV (Cost Accounting)	UG	L	6	100%
8.	B.Com. - VI Operations Research	UG	L	6	100%

Lecture (L), Seminar (S), Tutorial (T), Practical (P), /Contact Hours (C)

	API Score
(a) Classes taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	50
(b) Teaching load in excess of UGC norm (max score 10) 24 periods per week including M.Com. classes and Head of the PG Department of Commerce	10

(ii) Reading/Instructions material consulted and additional knowledge resources provided to students

S.N.	Course/ Paper	Consulted	Prescribed	Additional resource provided
1	M.Com Sem -I Statistical Analysis of Business	1. <i>Research Methodology- Methods and Techniques</i> C.R. Kothari Edition 2015 New Age International Publishers, 2. <i>Statistical Methods</i> , S.P Gupta, S. Chand & Sons 2012	Research Methodology- Methods and Techniques C.R. Kothari Edition 2015 New Age International Publishers,	Notes
2.	B.Com. Sem. -V Management Accounting	" <i>Management Accounting</i> ", Pillai, R.S.N. and Bagavathi, V., 2013, S. Chand & Co. Pvt. Ltd., New Delhi " <i>Management Accounting</i> ", Sharma, R.K. and Gupta, S.K., Kalyani Publishers Ltd., New Delhi 2016	" <i>Management Accounting: Principles and Practices</i> ", Sharma, R.K. and Gupta, S.K., Kalyani Publishers Ltd., New Delhi 2016	Notes

3	B.Com. Sem. – III Corporate Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010), “ <i>Corporate Accounting</i> ”, Shukla, M.C., Grewal T.S. and Gupta S.C., 2008, S. Chand and Co., New Delhi	1. Corporate Accounting, Juneja C Mohan, Sachdeva B S Aggrawal Manav Kalyani Publishers Ltd., New Delhi 2016	Notes
4	B.Com. Sem. -I Financial Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010), 2. Tally, ERP 9.0	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010), 2. Tally, ERP 9.0	Notes
5	M.Com Sem – IV Corporate Tax Laws and Planning	1. Corporate Tax Planning & Management H.C. Mehrotra Sahitya Bhawan Publications 2018	Corporate Tax Planning & Management H.C. Mehrotra Sahitya Bhawan Publications 2018	Notes
6	B.Com. Sem. - VI Operations Research	1. <i>Quantitative Techniques in Management</i> Vohra, N.D., Edition (2010). Tata McGraw Hill, New Delhi. 2. <i>Operation Research</i> Kapoor, V.K., Sultan Chand and Sons	2. <i>Operation Research</i> Kapoor, V.K., Sultan Chand and Sons	Notes
7	B.Com. Sem. - IV Cost Accounting	1. <i>Cost accounting</i> , Khan, M.Y. and Jain P.K., Tata McGraw Hill 2. <i>Cost Accounting - Theory & Problems</i> by Dr. S.N. Maheshwari and Dr. S.N. Mittal	<i>Cost accounting</i> , Khan, M.Y. and Jain P.K., Tata McGraw Hill	Notes
8	B.Com. Sem. –II Advanced Financial Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010),	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill .Edition (2010),	Notes
API score based on preparing and imparting of knowledge/instructions as per curriculum & syllabus enrichment by providing additional resources to students (max score:20)				20

(iii) Use of participatory and innovative teaching learning methodologies, updating of subject content, course improvement etc.

S.N.	Short Description	API Score
1	Regular discussions with students on practical applications of Operations Research techniques in business	5
2	Conducting class seminars of students	5
3	Use of power point presentations	5
4	Group discussion among students to improve their communication skills	5
6	Total Score(max score:20)	20

Signature

3	B.Com. Sem. - III Corporate Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010). "Corporate Accounting", Shukla, M.C., Grewal T.S. and Gupta S.C. 2008, S. Chand and Co., New Delhi	1. Corporate Accounting. <i>Juneja C. Mohan, Sachdeva B.S., Aggrawal Manav</i> Kalyani Publishers Ltd., New Delhi 2016	Notes
4	B.Com. Sem. -I Financial Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010), 2. Tally, ERP 9.0	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010), 2. Tally, ERP 9.0	Notes
5	M.Com Sem - IV Corporate Tax Laws and Planning	1. Corporate Tax Planning & Management H.C. Mehrotra Sahitya Bhawan Publications 2018	Corporate Tax Planning & Management H.C. Mehrotra Sahitya Bhawan Publications 2018	Notes
6	B.Com. Sem. - VI Operations Research	1. <i>Quantitative Techniques in Management</i> Vohra, N.D., Edition (2010), Tata McGraw Hill, New Delhi. 2. <i>Operation Research</i> Kapoor, V.K., Sultan Chand and Sons	2. <i>Operation Research</i> Kapoor, V.K., Sultan Chand and Sons	Notes
7	B.Com. Sem. - IV Cost Accounting	1. <i>Cost accounting</i> , Khan, M.Y. and Jain P.K., Tata McGraw Hill 2. <i>Cost Accounting - Theory & Problems</i> by Dr. S.N. Maheshwari and Dr. S.N. Mittal	<i>Cost accounting</i> , Khan, M.Y. and Jain P.K., Tata McGraw Hill	Notes
8	B.Com. Sem. -II Advanced Financial Accounting	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010),	1. <i>Financial Accounting</i> Mukherjee, A. and Hanif, M., Tata McGraw Hill. Edition (2010),	Notes
API score based on preparing and imparting of knowledge/instructions as per curriculum & syllabus enrichment by providing additional resources to students (max score:20)				20

(iii) Use of participatory and innovative teaching learning methodologies, updating of subject content, course improvement etc.

S.N.	Short Description	API Score
1	Regular discussions with students on practical applications of Operations Research techniques in business	5
2	Conducting class seminars of students	5
3	Use of power point presentations	5
4	Group discussion among students to improve their communication skills	5
6	Total Score(max score:20)	20

(iv) Examination duties assigned and performed

S.N.	Type of Examination duty	Duties assigned	Extent to which carried out (%)	API Score
1	University exams	Deputy Superintendent	100	20
		Setting of question papers (practical)	100	
2	House exams	Invigilation	100	10
		Evaluation	100	
		Setting of question papers	100	
	Total Score(max score:25)			25

CATEGORY II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

S.N.	Type of activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & field based activities		
1	Conducting Educational Tours, Career guidance and counselling of students.	As per requirements	10
2	Participation in various Functions of the college	As per requirements	4
3	Organized various events in department.	As per requirements	6
	Total (Max Score:20)		20
	(ii) Contribution to corporate life and management of the Institution	Yearly responsibility	
4	Head, PG Dept of Commerce	As per requirements	7
5	Bursar of College	As per requirements	3
6	Member, Discipline Committee	As per requirements	2
7	Member of Admission and Counselling Committee, .	As per requirements	2
8.	Member, Academic Advisory Committee	As per requirements	1
	Total (Max:15)		15
	(iii) Professional development activities		
9.	Webinar on " Basic Documentation for Teachers" on 22 nd June 2020, organised by Hansraj College, New Delhi		5
	Total (Max:15)		
	Total Score (i + ii+ iii)(Max: 25)		25

Category III. Research & Academic Contributions

(A) Publishes Papers In Journals

S.N	Title with Page no.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles/Chapters published in Books

S.N.	Title with Page no.	Book Title, editors & Publishers	ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors and date of publication	Whether you are the main author	API Score

B (ii) Full papers in conference proceedings

S.N	Title with Page no.	Details of Conference Publications	ISSN/ ISBN No.	No. of Co-authors and date of publication	Whether you are the main author	API Score
1						

B (iii) Books published as single author or as editor

S.N.	Title with Page no.	Type of book & authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed.	No. of Co-authors and date of publication	Whether you are the main author	API Score
1							
2							

C (i & ii) Ongoing Research projects and consultancies

S.N.	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	API Score

C (iii & iv) Completed Research projects and consultancies

S.N.	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakhs)	Whether Policy Documents/Patents as outcome	API Score

(D) Research Guidance

S.N.	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil or equivalent				
Ph.D or equivalent				

E (i) Training Courses.

S.N.	Programme	Duration	Organized by	API Score
1.	Webinar on "NAAC's Assessment Criteria for Accreditation"	8 th June – 14 June 2020	Hansraj College, New Delhi	5
2.	Webinar on "Quality Assurance in Higher Education: Practices and Issues"	May 4 th to 8 th 2020	Hansraj College, New Delhi	5

E (ii) Papers presented in conferences, seminars, workshops, symposia

S.N.	Title of the paper presented	Title of the conference/seminar etc.	Date(s) of the event	Organised by	Whether International/National/State/Regional/University or college level	API Score

E (iii) Invited lectures and chairmanships at national or International Conference/Seminars

S.N.	Title with lecture/academic session	Title of Conference/Seminar etc.	Date(s) of the event	Organised by	Whether International/National/State	API Score

Signature

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credentials, significant contributions, awards received etc. not mentioned earlier.

S.No.	Details (Mention year, value etc. where relevant)

List of enclosures: Please attach copies of certificates, sanction orders, papers etc. wherever necessary).

- 1. Copy of Certificate (I) Workshop May 4-8, Hansraj College New Delhi
- 2. Copy of Certificate (II) Workshop June 8-11, Hansraj College, New Delhi

I certify that the information provided is correct as per records available with the college and/or documents enclosed with the filled PBAS.

[Handwritten Signature]

Signature of the faculty member with Designation, Place & Date

Associate Prof.
HEAD, PG Deptt of Commerce

Signature of Head of the Department



N.B: The annual self-assessment Performa duly filled along with all enclosures submitted for CAS promotions will be verified by the university/college and information filled with the IQAC.



ACR for Non-Teaching Staff

ਐਸ. ਐਲ . ਬਾਵਾ. ਡੀ. ਏ. ਵੀ. ਕਾਲਜ, ਬਟਾਲਾ
ਐਫੀਲੀਟੇਡ ਕਾਲਜਾਂ ਦੇ ਨਾਨ-ਟੀਚਿੰਗ ਕਰਮਚਾਰੀਆਂ ਦੇ ਕੰਮ ਬਾਰੇ ਗੁਪਤ ਰਿਪੋਰਟ

ਨਿਯੁਕਤ ਕੰਮ ਸਬੰਧੀ ਰਿਪੋਰਟ :-

ਸਾਲ	2019-2020
ਨਾਮ	ਸ਼੍ਰੀ ਸੁਨੀਲ ਜੌਸ਼ੀ
ਅਹੁਦਾ	ਸੁਪਰਡੈਂਟ
ਗਰੇਡ + ਗਰੇਡ ਪੇ	(10300-34800) + 4200
ਰਿਪੋਰਟ ਅਧਿਕਾਰੀ.	H/O. DEPTT./ PRINCIPAL

ਵੇਰਵਾ	ਰਿਪੋਰਟ
ਸਿਹਤ ਅਤੇ ਨੌਕਰੀਤੀ	ਹਾਂ ਹੈ
ਲਿਖਾਈ ਅਤੇ ਸਫਾਈ	ਹਾਂ ਹੈ
ਸਮਰੱਥਾ ਅਤੇ ਸੂਝ-ਬੂਝ	ਹਾਂ ਹੈ
ਨਿਯਮਾਂ ਅਤੇ ਹੁਕਮਾਂ, ਵਿਸ਼ੇਸ਼ ਕਰਕੇ ਲਿਖੇ ਹੋਏ ਜਾਣਕਾਰੀ	ਹਾਂ ਹੈ
ਕਮ ਭੁਗਤਾਉਣ ਵਿੱਚ ਦੁਸ਼ਤੀ	ਹਾਂ ਹੈ
ਚੰਚਲ ਅਚਾਰ ਅਤੇ ਦੂਜਿਆਂ ਨਾਲ	
ਕਮ ਕਰਨ ਦੀ ਸਮਰੱਥਾ	ਹਾਂ ਹੈ
ਸਮੇਂ ਦੀ ਪਾਬੰਦੀ ਅਤੇ ਬਕਾਇਦਗੀ	ਹਾਂ ਹੈ
ਇਸ਼ਾਨਕਾਰੀ ਦੀ ਸ਼ਜਰਤ	ਹਾਂ ਹੈ
ਨਕਸ ਜੋ ਕੋਈ ਹੋਣ	ਕੋਈ ਨਹੀਂ
ਵਿਸ਼ੇਸ਼ ਕਾਰਨ (ਇਸ ਖਾਨੇ ਵਿੱਚ ਇਹ ਦਰਜਾਇਆ ਜਾਵੇ ਕਿ ਕੀ ਕਰਮਚਾਰੀ ਨੇ ਆਪਣੇ ਫਰਜ਼ ਤਸੱਲੀ ਬਖਸ਼ ਤੌਰ ਤੇ ਨਿਭਾਏ ਹਨ)	ਜੀ ਹਾਂ
ਵਿਸ਼ੇਸ਼ ਕਾਰਨ	ਬਹੁਤ ਔਫ਼ਾ ਹੈ

ਦਰਜਾ ਬੰਦੀ (ਉੱਤਮ, ਬਹੁਤ ਔਫ਼ਾ, ਔਫ਼ਾ, ਔਸਤ ਦਰਜੇ ਦਾ ਅਤੇ ਔਸਤ ਦਰਜੇ ਤੋਂ ਘੱਟ ਹੈ) ਬਹੁਤ ਔਫ਼ਾ ਹੈ



(ਰਿਪੋਰਟ ਲਿਖਣ ਵਾਲੇ ਅਧਿਕਾਰੀ ਦੇ ਵਜ੍ਹੇ ਤੋਂ)
Principal,
S.L. Bawa D.A.V. College,
BATALA,

ਐਸ. ਐਲ . ਬਾਵਾ. ਡੀ. ਏ. ਵੀ. ਕਾਲੇਜ, ਬਟਾਲਾ
ਐਂਟੀਲੀਏਟਡ ਕਾਲਜਾਂ ਦੇ ਨਾਨ-ਟੀਚਿੰਗ ਕਰਮਚਾਰੀਆਂ ਦੇ ਕੰਮ ਬਾਰੇ ਗੁਪਤ ਰਿਪੋਰਟ

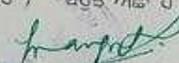
ਨਿਯਮ-ਦੇ ਕੰਮ ਸਬੰਧੀ ਰਿਪੋਰਟ :-

ਸਾਲ	2019-2020
ਨਾਮ	ਸ਼੍ਰੀ ਸੁਰਜੀਤ ਕੁਮਾਰ
ਅਹੁਦਾ	ਜੂਨੀਅਰ ਅਸਿਸਟੈਂਟ
ਗਰੇਡ + ਗਰੇਡ ਪੇ	(5910-20200) + 3000
ਰਿਪੋਰਟ ਅਧਿਕਾਰੀ.	H/O, DEPTT./ PRINCIPAL

ਵੇਰਵਾ	ਰਿਪੋਰਟ
ਸਿਹਤ ਅਤੇ ਨੌਕਰੀਤੀ	ਹਾਂ ਹੈ
ਲਿਖਾਈ ਅਤੇ ਸਹਾਈ	ਹਾਂ ਹੈ
ਸ਼ਹਿਰੀ ਅਤੇ ਸੁਖ-ਸੁਖ	ਹਾਂ ਹੈ
ਨਿਯਮਾਂ ਅਤੇ ਹੁਕਮਾਂ ਵਿਸ਼ੇਸ਼ ਕਰਕੇ ਲੇਖੇ ਦੀ ਜਾਣਕਾਰੀ	---
ਕੰਮ ਭਗਤਾਉਣਾ ਵਿੱਚ ਚੁਸਤੀ	ਹਾਂ ਹੈ
ਦੇਸ਼-ਅਦਾਰ ਅਤੇ ਦੁਨਿਆਂ ਨਾਲ	
ਕੰਮ ਕਰਨ ਦੀ ਸ਼ਹਿਰੀ	ਹਾਂ ਹੈ
ਸਮੇਂ ਦੀ ਪਾਬੰਦੀ ਅਤੇ ਬਕਾਇਦਗੀ	ਹਾਂ ਹੈ
ਇਮਾਨਦਾਰੀ ਦੀ ਸ਼ੋਜਰਤ	ਹਾਂ ਹੈ
ਟੁਕੜਾ ਜੋ ਕੋਈ ਹਨ	ਕੋਈ ਨਹੀਂ
ਵਿਸ਼ੇਸ਼ ਕਥਨ (ਇਸ ਖਾਨੇ ਵਿਚ ਇਹ ਦਰਸਾਇਆ ਜਾਵੇ ਕਿ ਕੀ ਕਰਮਚਾਰੀ ਨੇ ਆਪਣੇ ਫਰਜ਼ ਤਸੱਲੀ ਬਖਸ਼ ਤੌਰ ਤੇ ਨਿਭਾਏ ਹਨ)	ਜੀ ਹਾਂ
ਵਿਸ਼ੇਸ਼ ਕਥਨ	ਬਹੁਤ ਔਛਾ ਹੈ

ਦਰਜਾ ਬੰਦੀ (ਉੱਤਮ, ਬਹੁਤ ਔਛਾ, ਔਛਾ ਅੰਸਤ ਦਰਜੇ ਦਾ ਅਤੇ ਅੰਸਤ ਦਰਜੇ ਤੋਂ ਘੱਟ ਹੈ) ਬਹੁਤ ਔਛਾ ਹੈ




 (ਰਿਪੋਰਟ ਲਿਖਣ ਵਾਲੇ ਅਧਿਕਾਰੀ ਦੇ ਦਸਤਖਤ).

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